

UCCSN Board of Regents' Meeting Minutes

January 27-28, 1945

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REGENTS MEETING

January 27, 1945

The regular meeting of the Board of Regents was called to order at 9:40 A.M. in the President's office. Present: Regents Ross, Henningsen, Mc Namee, Sirkegian; Comptroller Gorman and President Moseley. Absent: Regent Sheerin.

The minutes of the regular meeting of November 19, 1944, and of the special meeting of January 13, 1945, were approved unanimously upon motion of Mr. Mc Namee.

Mr. Ross presented his credentials of election as Regent for the term January 1, 1945 to January 1, 1949.

Organization of the Board for the Ensuing Biennium:

Mr. Mc Namee nominated Mr. Ross for Chairman. Mr. Ross passed his vote. All others voted in favor.

Mr. Mc Namee nominated Mrs. Henningsen for Vice Chairman. Passed unanimously.

Chairman Ross appointed Mr. Sirkegian as the 3rd member of the Executive Committee, making this committee composed of Chairman Ross, Vice Chairman Henningsen, Regent Sirkegian.

Upon motion of Mr. Sirkegian that the Chairman of the Board appoint committees at his own discretion, which passed unanimously, Chairman Ross left all standing committees as they were. Committees are as follows:

Executive Committee	Silas E. Ross, Mary Henningsen
Property Committee	Silas E. Ross
Instruction Committee	Chris H. Sheerin
Library Committee	Paul J. Sirkegian
Student Welfare Committee	Leo A. Mc Namee, Mary Henningsen

President's Informal Report:

- (1) Enrollment at close of registration, January 20th, was 472, distributed as follows:

Sex	Classes	Colleges	
Men	126	Freshmen	197
		Arts and Science	358
Women	346	Sophomores	107
		Engineering	47
	472	Juniors	61
		Agriculture	5
		Seniors	54
		Home Economics	34
		Specials	25
		Graduates	28
		Graduates	28
			472
			472

- (2) Residential Halls are housing a total of 154 at the present time:

Manzanita Hall	Artemisia Hall	Lincoln Hall
34 students	72 students	49 students
1 supervisor	2 supervisors	
7 faculty members		
42	74	49

- (3) Academic -

- (a) Calendar - as adopted by faculty at its meeting on January 26, 1945, for the school year, 1945-46.

FIRST SEMESTER

1945-46

Sept. 15	Saturday	Dormitories open
Sept. 16	Sunday, 4-6 P.M.	Reception and entertainment for new students
Sept. 17	Monday	Registration
Sept. 18	Tuesday	Instruction begins
Sept. 18	Tuesday, 8-10 A.M.	Orientation for new students
		Physical examination and mental tests of new students
Sept. 29	Saturday, 12 noon	Registration closes
		Homecoming
Oct. 30	Tuesday	Grade reports due
Oct. 31	Wednesday	Admission Day

Nov. 12 Monday Armistice Day
Nov. 22-25 Thursday-Sunday Thanksgiving recess
Dec. 15 Saturday Grade reports due
Dec. 20 Thursday, 4 P.M. Christmas vacation
begins
Dec. 21 Friday Dormitories close
Jan. 2 Friday Dormitories open
Jan. 3 Thursday, 8 A.M. Instruction begins
Jan. 26-31 Saturday-Thursday Semester examinations
Jan. 31 Thursday, 4:15 P.M. 1st Semester closes
Feb. 2 Saturday, 12 noon Final grades on file

SECOND SEMESTER

1946

Feb. 4 Monday Registration
Feb. 5 Tuesday Instruction begins
Feb. 15 Saturday, 12 noon Registration closes
Mar. 13 Wednesday Grade reports due
Saturday Mackay Day
Apr. 17 Wednesday Grade reports due
Apr. 17-25 Wednesday-Thursday Easter recess
May 30 Thursday Memorial Day
June 3 Monday Senior grades on file
with Registrar
June 3-7 Monday-Friday Semester examinations
June 7 Friday Meeting of Honorary
Board of Visitors
June 8 Saturday, 12 noon 2nd semester closes
Saturday evening Phi Kappa Phi banquet
and address
June 9 Sunday Baccalaureate address
June 10 Monday Commencement
June 12 Wednesday, 9 A.M. Final grades on file
with the Registrar

(b) Summer Session -

Dates - Intersession, June 4 to July 13
Summer Session, July 16 to August 24

The following courses will be given by Mr. Thad
Stevens of Oakland, California:

Audio-Visual Aids in Education
Teaching Global Geography
Workshop in Air Age Education - sponsored and
paid for by the United Air Lines

Home Economics Conference, usually held at Lake Tahoe, will be held at the University. Credit will be given for attendance.

Clinic in reading and arithmetic in the form of a demonstration school will be given for about 50 to 60 students.

Workshop in Nutrition Education, where experiments will be performed.

A course in "The School Library" will be given by Mr. J. J. Hill, University Librarian.

(c) The "I" Grade. The Administrative Council recommends to the faculty that the grade of I (Incomplete) be used when a student has been unable, for acceptable reasons, to complete the required work by the end of the semester.

(d) Dr. Inwood has completed curriculum on courses in shorthand and typing and these courses will be presented in the forthcoming University catalogue.

(4) Fees. Dr. Moseley spoke briefly on the need for increased revenue to the University through student fees. The Nevada tuition fee is lower than that charged to Nevada students by other State Universities.

(5) Clerical Help. Regulations and agreements were adopted by representatives of various Divisions of the University as follows:

(a) Working hours - Monday through Friday, 8:30 A.M. to 4:30 P.M. Saturday, 8:30 A.M. to 12:30 P.M.

(b) Beginning pay \$125 per month, to be advanced by recommendation to the President, to \$150 per month for work of a general nature, and to \$200 per month for office work requiring special training and experience.

(c) Student rate for competent help - 62 1/2 cents per hour.

(d) When a vacancy at higher salary occurs, clerks already employed shall be given a chance to apply.

(e) When work is unsatisfactory, opportunity shall be given for placement in another clerical position on the Campus.

(f) Temporary transfer of help due to urgency of University business will provide constant employment for staff.

(6) Use of Gymnasiums. Dr. R. S. Griffin has been made Custodian of the two Gymnasiums. A schedule of charges and rules for use will be worked out and reported at the next meeting of the Board.

(7) YWCA. Effort is being made to secure a full time YWCA Secretary for the University. Mrs. Lora J. Knight has offered \$1000 and the Community Chest has \$1000 available for us. The University will give room and board.

(8) Moves on the Campus as follows:

Military Department from the basement of Stewart Hall to the new Gymnasium (Miss Sameth to remain in the old Gymnasium for the present).

Professor Martie from the old Gymnasium to the new Gymnasium.

Coach Aiken from Morrill Hall to the new Gymnasium.

Dr. Griffin from the President's office to Dean Thompson's room on the second floor of Morrill Hall.

Dean Marsh from the Library building to basement of Stewart Hall.

Loafing room, perhaps called "Y Hut", will be in the basement of Stewart Hall.

Browsing room will be made in the Library, where students may browse among books placed there for that purpose.

(9) Fraternities. President presented proposals of Dean Thompson for better rushing, substituting for the traditional "Hell Week", a week of "Greek Spirit".

(a) Scholarship. Minimum average of 1.7 to be required of candidates for initiation. Failure to make this average in 2 semesters is cause for dropping. Dean of Men

is to check scholarship and recommend to national officer.

(b) Finances. Audit of fraternity books by representative of the University at least each semester. Diploma and transcript will be refused members in arrears. Registration will be refused if member is in arrears unless satisfactory arrangement is made with the Dean of Men and the Alumnus advisor.

(c) Arrangement for cooperation will become effective for such fraternities as accept it; acceptance to be in writing.

(10) Nevada Art Gallery. A letter from Dr. Church to Senator Scrugham gave information of the plan to secure gifts of land to be added to those gifts already received from 21 donors, to be converted to a bird refuge and art gallery at no cost to the University. The plot of ground so converted will be from West Street to Nevada Street on University Terrace. Acceptance of this gift was authorized by the State Legislature 2 years ago.

(11) Mrs. West has offered the medical library of her husband, Dr. C. W. West, deceased, to the University of Nevada. Upon motion of Mr. Sirkegian that the books be accepted and that President Moseley express appreciation on behalf of the Board of Regents by letter, passed unanimously.

(12) President Moseley offered gift of approximately 1000 books from the libraries of his father, grandfather and great-grandfather, to the University Library. More volumes will be added to the gift. Motion of Mrs. Henningsen that the books be accepted and that the Board, in lieu of a letter, here and now express appreciation, passed unanimously.

Motion of Mr. Mc Namee that the Library Committee with Mr. Hill determine a proper means for indentifying gift books passed unanimously.

(13) Legislative Program. The Alumni Association, the American Legion and the Labor Organizations are voluntarily backing the legislative program of the University. The members of the Legislature have accepted an invitation to visit the Campus and to have lunch at the University Dining Hall on February 6th with the students. Any and all Regents were invited to be present.

President Moseley presented the following recommendations for the consideration of the Board:

A. Recommendation for Degrees

The University Faculty at its meeting January 26, 1945, approved for graduation the following list of students who completed their work December 21, 1944, and recommended that they be granted the indicated degrees and diplomas:

COLLEGE OF ARTS AND SCIENCE

Bachelor of Arts

Jeanette Taylor Cloud Hellen Meaker

Bachelor of Science

Laura Marilyn Bradley

COLLEGE OF ENGINEERING

Bachelor of Science in Mechanical Engineering

Arthur Weller

Upon motion of Mr. Mc Namee, passed unanimously.

B. Recommendations on Personnel

- (1) That, effective February 1, 1945, George Morgan, Assistant Chef in the Dining Hall, be granted an increase in pay from \$8 per day to \$10 per day.
- (2) That, effective February 1, 1945, Mrs. Karen Waxman, Stenographer in the President's office, be granted an increase in salary from \$125 per month to \$135 per month.
- (3) That, effective January 22, 1945, Mrs. Eva Ray Lathrop, Stenographer in the President's office, be granted an increase of salary from \$125 to \$205 per month in compensation for additional service as Assistant to the Hostess in Artemisia Hall. It is understood that from this pay increase amounting to \$80, Mrs. Lathrop is to pay \$40 per month for room and board.
- (4) That, effective January 1, 1945, Dr. Ernest Inwood, Head

of the Department of Economics, Business Administration and Sociology, be returned to active status at a salary of \$3600 per year, which is the salary granted to him at the January 7, 1944 meeting of the Board.

- (5) That, effective January 1, 1945, Mr. Fred Humphrey be appointed as Acting Assistant in Geology at \$100 per month, and as Assistant in the Bureau of Mines at \$200 per month, making a total salary of \$300 per month, to May 15, 1945.

Upon motion of Mr. Mc Namee, recommendations on personnel passed unanimously.

C. Recommendation on Policy

That the Board of Regents ratify the action of the University Faculty of January 26, 1945, in approving a new curriculum to be known as the "Pre-Medical Technologists' Curriculum", which is a 3-hour course with 66 required credits and 28 elective credits leading to a Bachelor of Arts or a Bachelor of Science degree to be granted by the University upon completion of this curriculum plus a 12 to 18-month training course presented by an approved hospital laboratory.

Upon motion by Mr. Sirkegian, recommendation on policy passed unanimously.

Comptroller Gorman asked for approval of the claims that have been approved by the Executive Committee of the Board, as follows:

- List No. 5, dated November 30, 1944, covering Regents Checks 45-93 to 45-118, inclusive, for a total of \$76,659.74;
- List No. 5, dated November 30, 1944, covering State Claims 45-63 to 45-79, inclusive, for a total of \$41,686.97;
- List No. 6, dated December 21, 1944, covering Regents Checks 45-119 to 45-139, inclusive, for a total of \$63,414.87;
- List No. 6, dated December 21, 1944, covering State Claims 45-80 to 45-97, inclusive, for a total of \$33,257.14.

Upon motion of Mr. Mc Namee, passed unanimously.

Mr. Louis Capurro, Mr. Joe A. Zunnini and Mr. J. L. Hash, comprising the Executive Committee of Nevada's Star Grange No. 16, were admitted to the meeting. It is their desire to build a Grange Hall costing approximately \$35,000, for which they have been accumulating funds since 1936. They requested the Regents

to make some sort of arrangement with the Grange, suitable to both parties, for the Grange building to be located on the north-east corner of the old University Farm, this parcel of land being a triangle near the Cochran Ditch, which, because of its peculiar location, is unused. The hall would not be rented out for profit but could be secured for use of groups in functions of general interest and benefit. Title of the land, if granted, would be made to the Executive Committee as trustees, since the Nevada Grange is not incorporated. The National Grange is incorporated and the Nevada Grange is subordinate to the National Grange. Before the Regents would have power to act upon the matter, legislative action would be required. By informal vote, it was unanimously agreed that a committee be appointed and that the Regents delegate them full authority to make negotiations and submit recommendations in connection with the negotiations. Chairman Ross appointed President Moseley, Vice President Gorman and Regent Mc Namee.

Comptroller Gorman reported that the Governor's instructions in the preparation of the University budget had been followed and the budget submitted to the Governor for presentation to the Legislature, as follows:

1. The regular budget including an extra \$25,000 per year for faculty salary increases, requiring a continuation of the University 12 1/2 cent tax levy.
2. Statement of the Regents' contemplated expenditure of the surplus funds accumulated during the past biennium, as follows:

a. Purchase of land north of Campus	\$ 14,000
b. Remodeling of old Gymnasium for ROTC	20,000
c. Completion of new Gymnasium	45,000
d. High pressure boiler for Mechanical Engineering Department, including housing	12,500
e. New equipment for Engineering College	20,000
	\$111,500

The Attorney General has ruled that all monies received by the University, from whatever source, become State money and that the Regents have no authority to expend State money for purchase of land or to rebuild buildings without legislative consent. In the case of the new Gymnasium, inasmuch as the Legislature made an appropriation of \$300,000 for the express purpose of constructing this building, the assent of the Legislature must be had before any State money in excess of the \$300,000 is spent on this project. Legislative consent for items "a, b, c and d" will

therefore have to be secured.

Item "e" may be made available without legislative action if the Governor decides to include it in his regular budget.

It was the sense of the Board that we should ask the Legislature for 12 1/2 cents tax levy and the spending of the \$111,500, and this was the instruction of the Board to the Administration of the University.

Comptroller Gorman reported informally on the following:

- (1) University Retirement Plan. The 1-cent tax levy that supports the University Retirement Plan has created a surplus of \$16,545.86 as of December 31, 1944.
- (2) Special needs of the University were copied into the budget statement verbatim from Dr. Moseley's letter to the Governor with the exception of the request for \$25,000 per year for faculty salary increases. As stated before, this item was included in the regular budget with the Governor's consent.
- (3) The budgets for the various Departments in the Public Service Division were prepared on substantially the same basis as for the last biennium with the exception of the Agricultural Division, which is asking for an increase of approximately \$5,000 per year in order to switch L. E. Cline's salary to State Funds. Because Mr. Cline has reached retirement age under U. S. Civil Service, he can no longer be carried on federal funds.

Comptroller Gorman discussed briefly the following points:

The University of Nevada has never been definitely incorporated. A corporation should be formed which will control the University.

No provision has been made as to appointment of proper officers of the University. Definite provision should be made so that the Board would be authorized to accept gifts.

The financial set-up should be so that if at the end of the biennium we had a surplus, we would not have to go to the Legislature for permission to use it.

The following items have already been authorized by the Board of Regents for introduction to the Legislature:

1. Purchase of land north of Campus (method of payment depends upon how our surplus is carried in Governor's budget).
2. Remodel old Gymnasium for ROTC (method of payment same as No. 1).
3. Complete new Gymnasium (method of payment same as No. 1).
4. New high pressure boiler for Mechanical Engineering Department (method of payment same as No. 1).
5. New equipment for Engineering College.
6. Grant right of way to Mrs. Rickard across north boundary of University property, to give her access to her property.
7. Grant right of way to Washoe County across Fleischmann property for new county road.
8. Amend University Retirement Plan extending time for acceptance or rejection to July 1, 1946.
9. Purchase of lease held by Mike Harrigan on Fleischmann Model Dairy Farm, formerly Ladino Dairy Farm.
10. Before duties of the Regents can be enlarged, the corporate status of the University should be clarified.

Meeting recessed at 12:00 noon in order that the members of the Board might eat at the University Dining Hall at the same time with the students.

Chairman Ross called the meeting to order at 1:15 P.M.

By informal assent, the Board unanimously voted to refer legislative matters to Regent Mc Namee, the President and the Comptroller for final disposition.

Mr. Sirkegian presented a letter from Mr. Frost as Chairman of the Board of Athletic Control asking the University to present a bill to the Legislature whereby it could grant a definite number of admissions to the University from out of the State and not charge them the regular out-of-state tuition fee. Motion of Mr. Sirkegian that the Board give President Moseley the authority to work with the Board of Control and with the Attorney General,

who is offering his help, and if it is possible to amend or to add to the statutes provision to take care of the situation regarding scholarships for athletics, that he give his formal approval to such proposed Act, provided that such amounts as would be charged would not be credited against any of the other appropriations of the University, passed unanimously.

After a discussion of salary increases and salary brackets, and tenure of office, Mr. Sirkegian moved that action be deferred until the next meeting of the Board. Passed unanimously.

Comptroller Gorman presented the financial statement of General Funds from January 1 to June 30, 1945 showing as \$190,957.66 and expenditures as \$156,000.00 leaving a balance on June 30, 1945 of \$34,957.66.

Mr. Mc Namee requested that the following statement become a part of the minutes of this meeting, and it was so ordered: The Fleischmann gift of the Ladino Dairy has been received, accepted and has been recorded by the University.

Mrs. Henningsen gave a report for the committee appointed to study the agricultural situation at the University, in brief:

The first step in the plan to rehabilitate the College of Agriculture is the placing of the 3 Divisions (Experiment, Extension and teaching) under one Head so that the benefits of all 3 will be available to the students.

The farms should be self-supporting and that should be the goal of operation - not to make money.

There should be a foreman over both farms under the direct supervision of the Dean.

The herd should be decreased.

Expert opinion should be secured on the condition and rehabilitation of the soil at the Ladino Dairy Farm.

Some crops should be raised for instructional purposes, if at all possible.

The pastures should be rehabilitated, perhaps for a source of income.

Beef cattle should be purchased, but carefully and gradually.

In fact, gradually should be the watchword throughout all of the program.

It was the definite opinion of all committee members that we are not interested in disposing of either or any part of the farms.

President read a letter addressed to Dean Wilson from Major Fleischmann in which he said, "Next Spring or early part of the Summer when I see you in Nevada, if there are any little problems that you have with the Dairy in which I can help out, I will be very glad to do so."

The meeting adjourned at 3:50 P.M., with the understanding that the next meeting would be held the 24th of March, and that it will not be called into session in the meantime unless an emergency should arise.